



**Instructions for Completing the
Application / Nomination for the
California Bus Association
Maintenance Technician of the Year Award 2023**
Sponsored by: Motor Coach Industries



The CBA invites all Operator members to nominate their best technicians for one of the association's highest honors, Maintenance Technician of the Year.

A point system has been established to prevent bias in the selection process. The submission process has been streamlined to considerably reduce the time CBA Company owners need to devote to assembling their nominee packets. We hope this will further encourage member companies to submit nominations of employees they believe to be worthy of association recognition.

Nominees can earn points by attending CBA Maintenance Seminars as well as other training programs. **Points are also assigned for a "clean" DMV report and for the classification of the nominees' CDL.** Nominees earn additional points for the number of years they have been in the bus industry, and for the number of years they have been mechanics. Possession of mechanic certifications and completion of training courses outside of CBA will also earn points. Finally, improvements at the employer's company and written evaluations from employers will add points to nominee's scores.

Rules

- Application packets will be submitted anonymously to the **Maintenance Committee Chairman** via the CBA Administrator for tallying of points.
- Previous winners are not eligible to compete for three years after receiving this award.
- All maintenance managers and mechanics employed by a CBA member company are eligible to participate.
- Nominees must be employed for at least one year at the member company.
- **Submission Deadline is October 15, 2023**

The grading of the applications will be impartial. For this purpose, the information provided to the judges will not include the name of the driver or his/her employer. Any information that would lead to identifying the driver or employer must be blocked out by the program administrator prior to the applications being distributed.

Any judge who submits an employee shall be recused from judging that application. In place of that judge, the scores given to that technician by the other judges will be averaged and used to determine that judge's score.

Ties will be sent back to the judges to make a final decision.

The winner will receive all-day passes for the trade show for themselves and a spouse as well as one-night hotel accommodation, in addition to prize money of \$500.00 each awarded by the sponsor. ***It is suggested that the company should consider matching the \$500 award to encourage technicians' interest.*** The technician's name will also be engraved on the perpetual trophy.

California Bus Association & Motor Coach Industries 2023 Maintenance Technician of the Year Application (Submit by October 15, 2023)

Form Submittal Date _____ Nominee's Employment Date _____ **Nominee's License # _____**

Nominee's Name _____

Nominee's Employer _____

(This portion of form to be removed before giving information to judges)



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Nominee's License Number _____

1. List CBA Maintenance Seminars attended during the last two active years (Attendance from 2022 and 2023 will be considered). (15 points each; Maximum 30 points)
2. List CBA Maintenance Seminar Tests nominee completed during the last two active years (5 points each; Maximum 10 points)
3. Attach nominee's Motor Vehicle Report dated within 90 days (10 points)
4. Driver's License Classifications and Endorsements (Maximum 20 points)

- Class B - 10 points
- SPAB - 5 points
- Passenger endorsement – 5 points

5. List any training classes outside of CBA that nominee attended within the last two years. Attach a copy of the certificates. (5 points per class; Maximum 20 points)
6. List all types of repairs and service nominee is qualified to perform, i.e., brakes, transmission, engines, body, etc. Attach copies of certificates of training which nominee has earned for each. (5 points each; Maximum 40 points)

- | | | | |
|--------------------|--------------------------|------------------|--------------------------|
| Suspension | <input type="checkbox"/> | Engine..... | <input type="checkbox"/> |
| Brakes..... | <input type="checkbox"/> | Electrical | <input type="checkbox"/> |
| Transmission | <input type="checkbox"/> | HVAC | <input type="checkbox"/> |
| Steering | <input type="checkbox"/> | Body | <input type="checkbox"/> |

7. What innovations or improvements to maintenance processes has the nominee made for the employer? (Maximum 30 points)
8. Why should this nominee be recognized as the California Bus Association's Outstanding Maintenance Technician of the Year? Attach a narrative (Maximum 50 points)
9. How long has nominee been employed in the bus transportation industry (Do not include time working for non-transportation businesses) (Maximum 35 points)

1 to 5 years (5 points)	<input type="checkbox"/>	21-25 years (25 points).....	<input type="checkbox"/>
6 to 10 years (10 points)	<input type="checkbox"/>	26-30 years (30 points).....	<input type="checkbox"/>
11 to 15 years (15 points)	<input type="checkbox"/>	31+ years (35 points).....	<input type="checkbox"/>
16 to 20 years (20 points)	<input type="checkbox"/>		

10. How long has nominee been employed as a mechanic? (Do not include time working for non-transportation businesses) (Maximum 35 points)

1 to 5 years (5 points)	<input type="checkbox"/>	21-25 years (25 points).....	<input type="checkbox"/>
6 to 10 years (10 points)	<input type="checkbox"/>	26-30 years (30 points).....	<input type="checkbox"/>
11 to 15 years (15 points)	<input type="checkbox"/>	31+ years (35 points).....	<input type="checkbox"/>
16 to 20 years (20 points)	<input type="checkbox"/>		

Maximum points obtainable is 280.